

**A G E N D A**

**JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS**

**County Government Center Board Room**

**December 9, 2008**

**7:00 P.M.**

---

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PRESENTATION**

1. Annual Financial Report – Goodman and Company, LLP

**D. CONSENT CALENDAR**

1. Minutes – November 25, 2008, Regular Meeting

**E. BOARD REQUESTS AND DIRECTIVES**

**F. ADJOURNMENT**

120908bod\_age

**AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 25TH DAY OF NOVEMBER 2008, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.**

**A. CALL TO ORDER**

**B. ROLL CALL**

James O. Icenhour, Jr., Chairman  
Mary Jones, Vice Chairman  
Bruce C. Goodson  
John J. McGlennon  
James Kennedy

Sanford B. Wanner, Secretary  
Leo P. Rogers, County Attorney  
Larry Foster, General Manager

**C. CONSENT CALENDAR**

Mr. Foster gave an overview of the items on the Consent Calendar.

Mr. Goodson asked to pull Item No. 2 for a separate vote due to a conflict of interest.

Mr. Goodson made a motion to approve the minutes.

The motion passed by a unanimous voice vote.

1. Minutes – October 28, 2008, Regular Meeting
2. Bid Award – Kristiansand Sewer Rehabilitation – \$413,175.39

Mr. Goodson stated he has a possible conflict of interests if the Board chooses the low bidder for this bid award.

Mr. McGlennon noted that this was a demonstration of the good construction environment and noted that this would benefit an excellent local business.

Mr. Icenhour asked if the \$170,000 contribution from the Walnut Grove community would decrease the \$413,000 amount.

Mr. Foster stated it would defray cost of the \$413,000 amount and the James City Service Authority would be responsible for the remainder.

Mr. McGlennon made a motion to adopt the resolution.

On a roll call vote, the vote was AYE: McGlennon, Jones, Kennedy, Icenhour (4). NAY: (0).  
ABSTAIN: Goodson (1).

**RESOLUTION**

**BID AWARD – KRISTIANSAND SEWER REHABILITATION – \$413,175.39**

WHEREAS, the plans and specifications for the installation of a gravity sewer in the Kristiansand neighborhood along Nina Lane and Astrid Court have been advertised and publicly opened with Jack L. Massie Contractor, Inc. submitting the low bid of \$413,175.39, out of 14 firms that submitted bids; and

WHEREAS, Jack L. Massie, Contractor Inc., has been determined capable of performing the work associated with the project and funds are available in the James City Service Authority budget.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby awards the contract to perform the Kristiansand Sewer Rehabilitation Project to Jack L. Massie Contractor, Inc. in the amount of \$413,175.39.

**D. BOARD REQUESTS AND DIRECTIVES - None**

**E. ADJOURNMENT**

Mr. McGlennon made a motion to adjourn

The motion passed by a unanimous voice vote.

At 7:38 p.m. Mr. Icenhour adjourned the Board.

---

Sanford B. Wanner  
Secretary to the Board